

|               |  |                 |                                |
|---------------|--|-----------------|--------------------------------|
| <b>CLASS:</b> | <b>9</b>   | <b>SUBJECT:</b> | <b>COMMERCIAL APPLICATIONS</b> |
| <b>BOOK:</b>  | <b>ICSE COMMERCIAL APPLICATIONS – GOYAL BROS - C.B.GUPTA</b> |                 |                                |

**FIRST TERM**

| Month             | Topic  | Chapters          | Periods |
|-------------------|--|-------------------|---------|
| APRIL<br>(9 DAYS) | Introduction to Commercial Organizations                                 | 1                 | 4       |
|                   | Ownership Structures – Sole Proprietorship & Joint Hindu Family Business | 2                 | 5       |
| MAY (6 DAYS)      | Partnership  | 3                 | 3       |
|                   | Joint Stock Company  | 4                 | 3       |
| JUNE (6 DAYS)     | Joint Stock Company  | 4                 | 3       |
|                   | Cooperative Societies  | 5                 | 5<br>5  |
| JULY (12 DAYS)    | Natural Resources  | 13                | 3       |
|                   | Depletion of Resources   | 14                | 3       |
|                   | Public Sector Enterprises  | 6                 | 6       |
| AUG (12 DAYS)     | Functioning of Commercial Organization                                   | 7                 | 6       |
|                   | Communication in Commercial Organizations                                | 8                 | 6       |
| SEPT              | Revision   |                   |         |
| Project<br>(AUG)  | To study the growth of MSME in India and to prepare a report on the same | 1                 | 1       |
| Revision Days     | REVISION FOR FIRST ASSESSMENT EXAMINATION                                | 1 to 8,13 &<br>14 |         |
| No. of classes    |  |                   | 45      |

**UNIT TEST - 1<sup>st</sup> Term**

| Month                      | Topic  | Chapters |
|----------------------------|--|----------|
| 23 <sup>rd</sup> June 2026 | Introduction to Commercial Organizations                                 | 1        |
|                            | Ownership Structures – Sole Proprietorship & Joint Hindu Family Business | 2<br>3   |
|                            | Partnership  | 4        |

**EXAMINATION - 1<sup>st</sup> Term**

| Month | Topic                                 | Chapters |
|-------|---------------------------------------|----------|
| SEPT  | All topics covered in the first term. |          |

**ACTIVITY**

|   |   |
|---|---|
| GROUP BASED ACTIVITY-PPT-<br>the class to be divided into five groups | Each group of boys so formed would be studying specific roles played by different departments of a Commercial Organization and the interrelationships and dependence of all the functional areas(Purchase and Stores, Production, Marketing and Sales, Finance, Human Resources, General Administration and Legal and make a ppt on the same. |
|---|---|

| <b>SECOND TERM</b>        |   |                 |                |
|---------------------------|---|-----------------|----------------|
| <b>Month</b>              | <b>Topic</b>  | <b>Chapters</b> | <b>Periods</b> |
| OCT (9 DAYS)              | Ways of Communicating   | 9               | 9              |
| NOV (12 DAYS)             | Tools of Communication  | 10              | 6              |
|                           | Nature and Terminology of Accounting  | 11              | 6              |
| DEC (9 DAYS)              | Accounting Records  | 12              | 9              |
| JAN (12 DAYS)             | Practices of Conservation of Resources  | 15              | 6              |
|                           | Industrial Pollution and Degradation of Environment   | 16              | 6              |
| FEB (10 DAYS)             | Revision  |                 |                |
| Project (JAN)             | To study the various ways of communication and their evolution over time, also assess the best and effective way of communication in a commercial organization. | 12              | 1              |
| Revision Days FEB(2 DAYS) | REVISION FOR FINAL ASSESSMENT EXAMINATION   | All Chapters    | 2              |
| No. of classes            |   |                 | 52             |

| <b>UNIT TEST -2<sup>nd</sup> Term</b> |   |                 |
|---------------------------------------|---|-----------------|
| <b>Month</b>                          | <b>Topic</b>                              | <b>Chapters</b> |
|                                       | Joint Stock Company                       | 4               |
|                                       | Functioning of Commercial Organization    | 7               |
|                                       | Communication in Commercial Organizations | 8               |

| <b>EXAMINATION-2<sup>nd</sup>Term</b> |              |                 |
|---------------------------------------|--------------|-----------------|
| <b>Month</b>                          | <b>Topic</b> | <b>Chapters</b> |
| FEB                                   | Full Book    | All Chapters    |

| <b>ACTIVITIES</b>   |  |
|---|--|
| GROUP BASED ACTIVITY-PPT-<br>the class to be divided into five groups | Each group of boys so formed would study the balance sheet of a listed company and prepare a PPT on the same, defining basic accounting terminologies involve in it. |